

**CLOVERLAND ELECTRIC COOPERATIVE, INC.**  
**JOB DESCRIPTION**

**JOB TITLE:** Staking Technician (NRECA Job Code: 16M)

**JOB OBJECTIVES:** To assist line department and engineering functions with duties required to provide and maintain adequate, reliable and safe electric service to new and existing cooperative members.

**REPORTING RELATIONSHIPS:**

1. Reports to: Division Manager
2. Supervises: None

**RESPONSIBILITIES:**

To be responsible for, but not limited to, the following activities within the limits of Board policies, operating guides and procedures:

Duties include:

1. Performs all line construction, maintenance and operations work in a safe and efficient manner in accordance with the procedures listed in the Cooperative's Safety Handbook and conforming to good engineering practices as shown in RUS Bulletin 1728F-804, 1728F-803 and 1728F-806.
2. Prepares work orders, staking sheets, construction drawings and similar type work consistent with RUS and the Cooperative's standard guidelines, practices and policies.
3. Performs field work required for staking and marking distribution lines and right-of-way, audits and/or inspects distribution facilities.
4. Performs service cost estimates, load and voltage drop calculations, and transformer recommendations.
5. Assists the System Engineer and other engineering personnel to establish and implement acceptable department goals and objectives.
6. Assists other Staking Technicians as needed.
7. Must be able to use CAD (computer aided design) and be able to map with high standards of quality, accuracy and neatness.
8. Must be able to competently perform calculations applying principles of algebra, geometry and trigonometry.

9. Be able to interpret and apply REA bulletins and guidelines.
10. Able to communicate using two-way radio according to FCC rules and regulations.
11. Assembly unit maintenance and updating as codes change.
12. Performs such other duties as may be requested or assigned to fulfill the needs of the Cooperative in the interest of good management practices.

### **RELATIONSHIPS:**

The Staking Technician will cooperate with members and general public as well as fellow employees to achieve the goals and objectives of the Cooperative. The Staking Technician's conduct will be friendly and courteous to both internal and external contacts of the Cooperative.

Contact with:           All employees  
                              Members  
                              Contractors  
                              Other Utilities Employees  
                              General Public  
                              Governmental Agencies

**Authority and Accountability:** The Staking Technician shall have the full authority to carry out the duties and responsibilities of this position in conformity with established policies, procedures and labor agreement. He/She is accountable to his/her supervisor and the Cooperative for the efficient performance of these responsibilities. He/She is encouraged to use initiative and judgment in making decisions, remembering that the Cooperative's best interest can be affected by his/her actions. He/She should make suggestions for the improvement of operations and efficiency. He/She shall secure approval of the Division Manager or Director of Engineering when policies are not clear, adequate or require interpretation.